

Welcome to your monthly Landlord Report

Land Lord
1 Landlord Street

United Kingdom
LA00 0ND

Letter Ref: Unsent letter

The aim of this report is to keep you informed of the activities we carry out on your behalf.

You will receive an up-to-date Landlord Report with each Statement/Invoice (advising you of the payments we are making to you). We will send you a copy of the Management Report at least every 7 days even if there are no funds to transfer to you.

Enclosed is your Management Diary which covers from 25/07/2015 to 01/08/2015.

If you require further assistance, please do not hesitate to contact us.

RENT SUMMARY

The following rent is outstanding :-

Room/Flat 45 Test Street

- K Test Signed Tenant owes £1,300.00
- B Test Tenant owes £2,142.32
- B Test Tenant owes £1,950.00
- Ten Ant owes £662.47

Total money collected: £0.00

Total outstanding rent: £6,054.79

PROPERTY CERTIFICATES

These include safety certificates such as gas safety inspections.

There are no certificates due to be renewed except for the following ones:-

123 Test Street

The following certificates require immediate attention:

- Gas Safety Certificate was due on the 04/06/2015
Please contact us urgently to discuss this.
 - Legionella Certificate was due on the 04/06/2015
The tenant is responsible for renewing this.
 - Electrical Installation Certificate was due on the 04/06/2015
You are responsible for renewing this. Please let us know if you want us to renew it.
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LANDLORD NOTES

Noted at: 01/08/2015 Landlord Management Report for the period 25/07/2015 - 01/08/2015 created ready for authorisation of posting.

TENANCY AGREEMENTS

Tenancy status explanation. 'Let Agreed' means that we have found tenants and are processing their application. 'Signed' tenancies are legally binding. 'Ended' tenancies have passed their end date and we are in the process of finalising deposit arrangements. Once we have completed this process the tenancy will not appear in future management reports.

Property	Agreement date	Status
Room/Flat 45 Test Street	03 June 2015 with a fixed date of 02 December 2015 and an end date of 28 August 2015	Signed (Relet)
Room/Flat 45 Test Street	12 December 2014 with a fixed date of 11 December 2015 and an end date of 20 February 2015	Ended (Relet)
125 (Room 5) Test Street	28 February 2014 with a fixed date of 31 January 2016, no end date specified	Let Agreed (First Let)
123 Test Street	31 January 2016 with a fixed date of 28 March 2016 and an end date of 31 August 2017	Let Agreed (First Let)